REGISTRATION INFORMATION

Registration dates: April 1 - April 26

Season begins Wednesday, June 2 (7 week season + single elimination tournament)

Night of play: Wednesdays

Fees: \$32 per MMSD resident player / \$42 per non-resident player

HOW TO REGISTER A TEAM

Prior to registering, the team manager will need:

- 1. Email address to create account / login
- 2. Team name, manager & co-manager information
- 3. Email addresses of all players on the roster

To register:

- 1. Visit <u>mscrsportsleagues.org</u>
- 2. Click "Register Here!" at the top of the page
- 3. Create or Login to your account
- 4. Verify the information and click "Add Enrollment" then "Proceed to Checkout"
- 5. Complete team specific information required, read "Manager Terms & Conditions and click "Yes" to acknowledge reading and accepting the terms.
- 6. Click "Next", verify information and click "Place Order"
- 7. Within your account, click "Manage Rosters" to add player names and email addresses to the roster. Click "Invite All" to have the system automatically email each player on the listed roster an invitation to join your team.
- 8. If your team has a sponsor, contact asld@madison.k12.wi.us or 608-204-3024 for assistance in getting the sponsor payment applied appropriately.

NOTE: Player fees will be applied during individual player registration.

COMPLETED REGISTRATION

- 1. Will have the minimum 12 players registered (via mscrsportsleagues.org or a player card)
- 2. Will have the total registration fee paid or fee assistance requested.
- 3. Will have a team roster comprised of a minimum of 50% MMSD residents

INDIVIDUAL PLAYER REGISTRATION

Individual players may enroll to their team by:

- 1. Following the link in the invitation email
- 2. Paying the fee online or requesting Fee Assistance by emailing asld@madison.k12.wi.us
- 3. Registering in person at MSCR, located at 3802 Regent St. Players must have their team name and form of payment.